



BOARD OF COMMISSIONERS

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1594 Esmeralda Avenue, Minden, Nevada 89423
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To: All Agencies Requesting Grant Funding from the
Douglas County Board of Commissioners
From: Debbie Swickard
Date: 9 February 2024
RE: Douglas County Community Grant Program

All agencies, which wish to request grant funding from the Board of County Commissioners, Community Grant Program for FY 2024-2025 must complete and submit a Grant Application. Please be advised that due to limited funding, some applicants will only receive partial funding.

Each applicant is strongly encouraged to review the attached evaluation criteria while preparing the grant application. All agencies who have submitted grant applications by the deadline are invited to attend the Audit Committee meeting when community grant recommendations are discussed, deliberated and announced as well as the BOCC meeting where the resolution is adopted and certificates are presentation to grantees. Please visit the Community Grant website at: <https://www.douglascountynv.gov/communitygrant> for real time updates on the process and the dates of the Board meetings.

A TEAMS training webinar will be on 20 February 2024. To register email Debbie Swickard, dswickard@douglasnv.us Please note that all applications and documentation submitted for this grant cycle will become public record. Federal Income Tax Returns will remain confidential. Grant Applications will be available Friday, 16 February 2024 and may be obtained by visiting:
<https://www.douglascountynv.gov>

Submit application via one of the following channels:

Mail or Hand Deliver to:

Douglas County Manager
Attention: Finance: Debbie Swickard - Community Grant Program
P.O. Box 218
Minden, NV 89423
*Applications must be **received (not postmarked)** by deadline*

OR

Electronic:

Email: Inbox - Community Grant Community_Grant@douglasnv.us the completed application by the deadline. Please CC: dswickard@douglasnv.us

Please contact Debbie Swickard at (775) 782-9029 with any questions regarding the Community Grant Program.

The application period is open from 16 February 2024 – 29 March 2024.

Grant Applications received incomplete or after 11:59 pm 29 March 2024 will not be considered.

Mailing Address: P.O. Box 218, Minden, NV 89423
ATTN: FINANCE Community Grant Application

Community Grant Application Timeline

16 February- 29 March 2024 – Applications are available for all Douglas County non-profit that wish to apply for funding for Fiscal Year 2024-2025. Applications will be available the Douglas County website under "Community Grants."

20 February 2024 – Funding Opportunity Webinar (registration required)

29 March 2024 (11:59pm) – Application deadline

April 2024– Community Grant Committee reviews application

Late April 2024 – Community Grant Committee to submit recommendations to the Audit Committee.

May 2024 – Community Grant Committee to present final recommendations to the Board of County Commissioners for approval.

June/July 2024 – Presentation and Awards